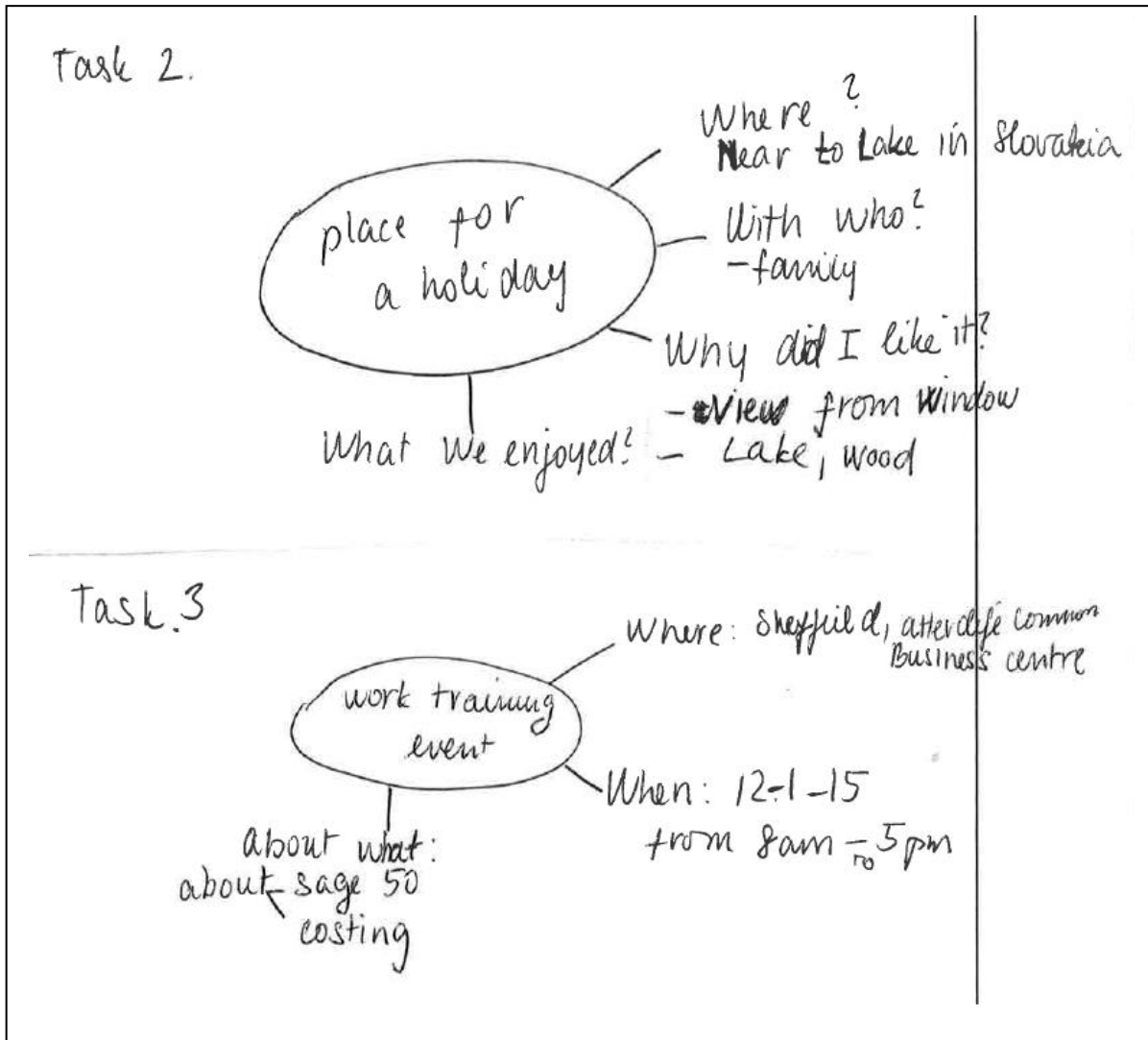


Trinity College London Skills for Life Writing exams

Guidance for AC 1.1: Plan text

Level 2



Plan 1: review of a holiday place

Plan 2: email about a training event

This candidate scores 4 for these plans, as they are fairly detailed and highly relevant to the tasks.

Use this box to plan your answers.

- Write about what I ~~am~~ ~~do~~ What amount of job level I do.
- ~~Highlight~~ Highlight what is the most points that I'm not satisfied with it.
- Demand what I expect to happen and got as the result.

Task: complaint at work.

This candidate scores 2 for this plan, as there is some evidence of a plan relating to the task.