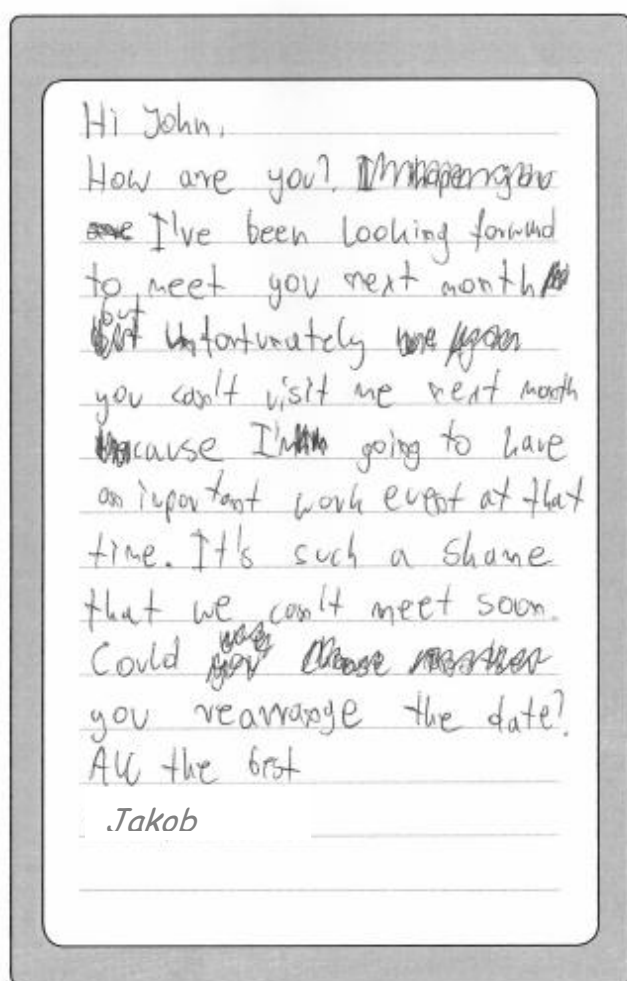


Trinity College London Skills for Life Writing exams Guidance for Level 1 Task 4: Compose text message

4. Your friend is coming to visit you next month but you have an important work event. Write him/her a text message to rearrange the date.

Write about 30 words in your answer.



Hi John,

How are you? ~~I'm happy you~~

~~me~~ I've been looking forward to meet you next month ~~at~~

~~but~~ Unfortunately ~~we~~ ~~you~~ you can't visit me next month

~~because~~ I'm ~~am~~ going to have an important work event at that time. It's such a shame that we can't meet soon.

Could ~~you~~ ~~please~~ ~~rearrange~~ you rearrange the date?

All the best

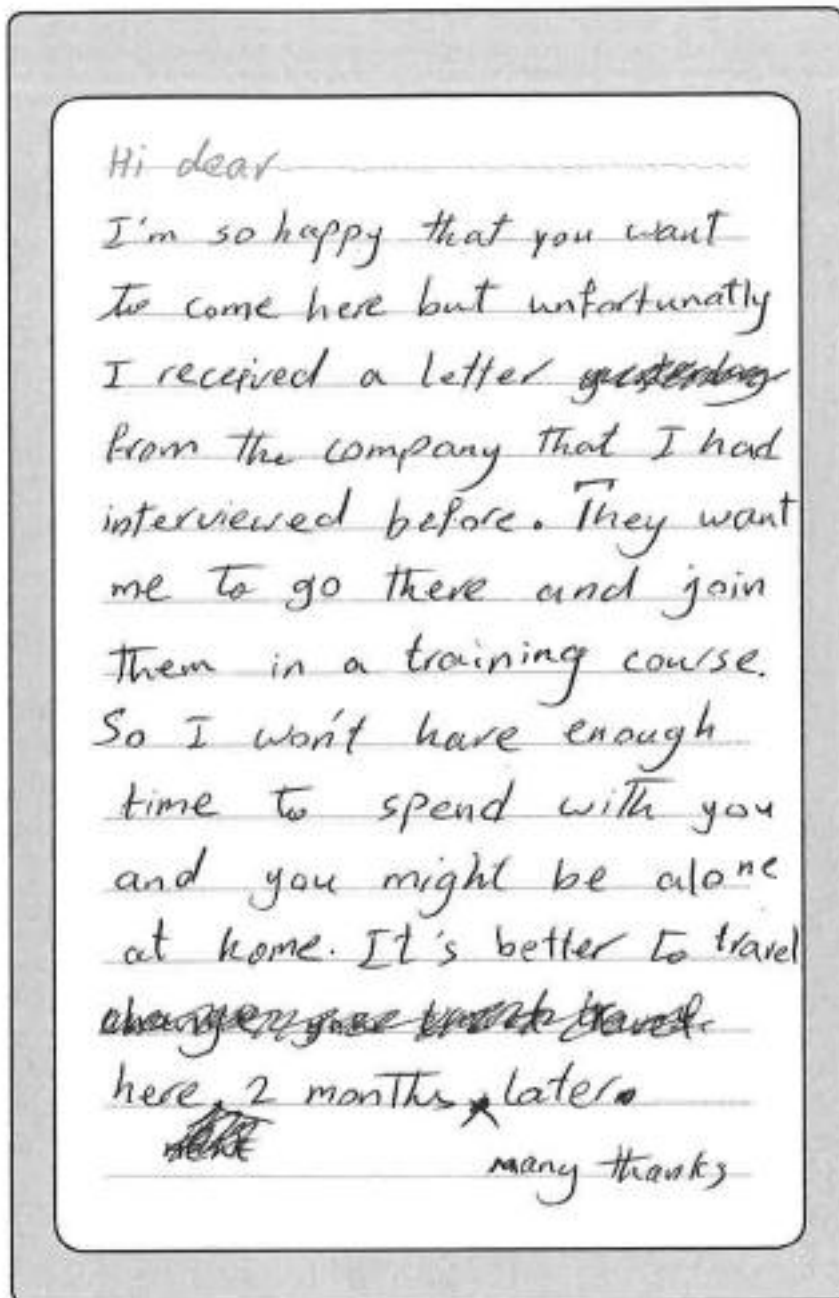
.Jakob

The length of the text, content and level of detail are mostly appropriate for the task, although it is too long. The candidate also uses appropriate language, e.g. *such a shame/ all the best*, with confidence and ease. The candidate scores 4 for both assessment criteria – 2.1: produce content appropriate to purpose, and 2.2: use appropriate language for a given task.

Hello Sam!
IT jonh how are you doing
long time. Just regarding
your vinite to me
I got a very important
work event in the same day
for your vinite. please
I will like to rearrange
the date if you never
mind. IT not my fault
sam please don't interpret
like i don't want you to
come. So please
understand in the life everything
will happen. So we going to
rearrange this date. Thank you.

The answer is too long and has too much unnecessary and irrelevant detail. The candidate scores 2 for AC 2.1: Produce content appropriate to purpose.

The language is fairly consistent throughout the task, eg, *How you doing*. The candidate scores 3 for AC 2.2: Use appropriate language for a given task.



The text message is appropriate to the purpose, but too detailed and over length. The candidate scores 3 for AC 2.1: Produce content appropriate to purpose.

The neutral register, mode of address and closure are appropriate for the task and there is an example of using a numeral. The candidate scores 3 for AC 2.2: Use appropriate language for a given task.

Names have been changed