

# ESOL Skills for Life (QCF)

## Entry 2 – Writing

### Past paper 2



Your full name: .....  
(BLOCK CAPITALS)

Centre: ..... Date: .....

Candidate registration number: .....

Time allowed: 50 minutes

Please complete **all three** tasks. Write your answers in pen, **not** pencil.  
You may **not** use dictionaries. You may **not** use correction fluid.

*For examiner use only*

Examiner initials	Examiner number

**Task 1**

Complete the form below.

<b>Monthly Travel Ticket – free for employees</b>	
<b>SECTION 1 – PERSONAL DETAILS</b>	
Title:	Mr   Mrs   Ms   Miss   (delete as applicable)
First name:	
Surname:	
Address:	
Postcode:	
Email address:	
Telephone:	
<b>SECTION 2 – DETAILS OF JOURNEY</b>	
Travel to work by:	bus   underground   train   (circle one)
Journey starts from (name station or bus stop):	
Monthly ticket to start on:	DATE <u>  </u> <u>  </u> / <u>  </u> <u>  </u> / <u>  </u> <u>  </u> <u>  </u> <u>  </u>
<b>SECTION 3 – SIGNATURE</b>	
I confirm that the information on this form is correct	
Signature:	
Date:	<u>  </u> <u>  </u> / <u>  </u> <u>  </u> / <u>  </u> <u>  </u> <u>  </u> <u>  </u>

## Task 2

Last month you went to a party. Write an article for your teacher. Say what you did at the party.

Write about 80 words.

## A party

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Turn over page

**Task 3**

You have a new manager at work. Write an email to your friend and describe your new manager.  
Write about 80 words.

The image shows a screenshot of an email composition window. At the top is a menu bar with the following options: File, Edit, View, Insert, Format, Tools, Message, and Help. Below the menu bar is a toolbar containing icons for Send, Cut, Copy, Paste, Undo, Check Spelling, Attach, Priority, Sign, Encrypt, and Offline. The email header fields are as follows: To: a.person@email.com, Cc: (empty), and Subject: My manager. The main body of the email is a large text area with horizontal dotted lines for writing.

**End of exam**